



## Adult Program Unit Leader

### **Contract Date:**

June 10 - August 19, 2018

Time Off: Friday 10 pm - Sunday 10 am

### **About Grotonwood Camp & Conference Center:**

Grotonwood is located across 275 acres and 1.5 miles of shoreline on Lost Lake in Groton, Massachusetts, and has been running day and overnight Christian summer camps for youth, families, and adults with intellectual and developmental disabilities since 1956. Our goal is to introduce people to the love of Jesus, and encourage them to grow in relationship with Him. At the heart of this life changing experience is the staff, committed Christians who want to live out an example of a life changed by grace. In this context, through fun and fellowship, lives are transformed and hearts are renewed.

### **Responsibilities:**

- Supervise appropriate level of care, paying close attention to assisted daily living activities, hygiene, dietary and behavior needs, and cleanliness of lodging
- Manage all aspects of adult program including adherence to schedule, walking groups, mealtimes, administrative duties, and daily devotionals.
- Work with Nursing Staff to ensure campers' health and well being
- Act as point of contact between camp and caretaker or family members
- Oversee, manage, motivate, and mentor counselors on a daily basis
- Conduct daily debrief meetings with counseling staff
- Troubleshoot, de-escalate, and resolve difficult situations as needed
- Follow all camp policies and procedures and hold staff accountable to the same

### **Qualifications:**

- 21 years or older
- Experience working with adults with intellectual and developmental disabilities
- Dynamic, over-the-top personality with a "can do" attitude
- Ability to work independently, as well as part of a team
- First Aid/CPR certified
- Social Worker or PCA certification preferred, but not required

### **Salary:**

- \$3150/season

### **Application Procedure**

Complete the online application at <http://grotonwood.org/employment>